

Program Transfer Guide

Madison College **Paralegal** Associate Degree

→ UIU Bachelor of Science in **Business Administration**

November 2016



Madison College Course			Transfers as UIU Course		
Course Num	Course Name	# Cr	Course Num	Course Name	Requirement Fulfilled
Prior to Start of Program					
10-110-175	Intro to Paralegal Profession	1	---	-----	elective
First Term					
10-110-101	Intro Paralegalism & Legal Ethics	3	---	-----	elective
10-106-141	Computer Applications – Legal	3	---	-----	elective
10-801-195	Written Communication	3	ENG 101	Basic Composition	Gened Commun/Oral
10-809-195	Economics	3	BA 160	Microeconomic Principles	Business Core
10-809-199	Psychology of Human Relations	3	---	Social Science General Education	Gened Social Science
<i>General Elective</i>		3	<i>see note A</i>		General Education
Second Term					
10-110-102	Civil Litigation I	3	---	-----	elective
10-110-104	Legal Research	3	---	-----	elective
10-801-196	Oral/Interpers Communication	3	COMM 200	Interpersonal Communications	elective
OR 10-801-198	Speech		COMM 105	Public Speaking	Gened Commun/Oral
10-809-197	Contemporary American Society	3	---	-----	Gened Cultures
<i>Paralegal Selective</i>		3	---	-----	elective
Third Term					
10-110-105	Legal Writing	3	---	-----	elective
10-110-176	Career Building Techniques - Paralegal	2	---	-----	elective
<i>One of:</i>					
10-804-144	Math of Finance	3	---	-----	elective
10-806-177	General Anatomy & Physiology	4	---	Natural Science General Ed	Gened Natural Science
20-806-204	Biological Greek & Latin Terminology	3	---	-----	elective
20-806-206	General Anatomy & Physiology	4	---	Natural Science General Ed	Gened Natural Science
<i>Paralegal Selectives</i>		6	---	-----	elective
Fourth Term					
10-110-103	Civil Litigation 2	3	---	-----	elective
10-110-107	Legal Aspects of Business Organizations	3	---	-----	elective
10-110-142	Paralegal Internship	3	---	-----	elective
10-809-166	Intro to Ethics: Theory & Appl's	3	PHIL 202	Contemporary Ethics	Business Core & Gen Ed
<i>Paralegal Selectives</i>		6	---	-----	elective

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Courses in **bold** print are courses recommended by Upper Iowa University as the best option at Madison College.

*** Madison College Paralegal Selectives**

Course Num	Course Name	# Cr	Course Num	Course Name	Requirement Fulfilled
10-110-106	Family Law	3	---	-----	elective
10-110-110	Real Estate Law	3	---	-----	elective
10-110-114	Administration of Estate	3	---	-----	elective
10-110-115	Administrative Law	3	---	Social Science General Education	Gened Social Science
10-110-116	Elder Law: Hlthcare/Public Benefits/Admin	1	---	-----	elective
10-110-119	Advanced Family Law	1	---	-----	elective
10-110-120	Guardianships & Protective Services Support	1	---	-----	elective
10-110-122	Debtor and Creditor Relations	3	---	-----	elective
10-110-140	Word & Excel for Legal Professionals	1	---	-----	elective
10-110-160	Employment Law-Paralegal	3	---	-----	elective
10-110-168	Criminal Law-Paralegal	3	CJ 237	Criminal Law	elective
10-110-169	Criminal Law 2	3	CJ 237	Criminal Law	elective
10-110-170	Intellectual Property Law	3	---	-----	elective
10-110-171	Law and Contemporary Problems	3	---	-----	elective
10-110-172	Environmental Law - Paralegal	3	---	-----	elective
10-110-173	Contract Law in a Global Economy	3	---	-----	elective

NOTE A

UIU highly recommends taking a course as the Madison College elective which will fulfill another UIU General Education or Business Core requirement. Some suggestions:

- for Business Core >> 10-104-102 Marketing Principles
- for Business Core >> 10-102-143 Management Principles
- for Business Core (& Gen Ed) >> 10-804-240 Basic Statistics
- for Business Core (& Gen Ed) >> 20-809-211 Macro Economics
- for GE-Arts/Humanities: >> any course listed under ART/ENG/MUS/REL/SPN xxx
OR any course listed under Gen Ed – Arts/Humanities
- for GE-Communication: >> 20-801-202 English 2
- for GE-Computer Skills: >> 20-804-206 Intro to Computer Use
- for GE-Natural Science: >> any course listed under Gen Ed – Natural Sciences
OR 10-806-114 General Biology
OR 10-806-127 Chemistry 1
OR 10-806-139 Survey of Physics
OR 20-806-280 Environmental Issues

Remaining **Gened** Requirements to be completed at UIU

- Arts/Humanities 3 credits
- Communications (COMM 105)(ENG 102) 6 credits
- Mathematics (MATH 220) 3 credits
- Computer Skills (CS 102) 3 credits
- Natural Sciences 6 credits
- Social Sciences 3 credits

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Remaining **Major** Requirements
to be completed at UIU

BUSINESS CORE

BA 161	Macroeconomic Principles	3 credits
BA 201	Accounting Principles I	3 credits
BA 202	Accounting Principles II	3 credits
BA 208	Marketing Principles	3 credits
BA 210	Management Principles	3 credits
BA 222	Management Information Systems	3 credits
BA 302	Business Law I	3 credits
BA 341	Corporate Financial Management	3 credits
BA 356	Quantitative Decisions in Business	3 credits
MATH 220	Elementary Statistics	3 credits

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BUSINESS ADMINISTRATION CORE

BA 325	New Venture Creation	3 credits
BA 361	Human Resources Management	3 credits
BA 423	Production/Operations Management	3 credits
BA 460	Strategic Management	3 credits
<i>Courses from 1 emphasis area below</i>		12

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24 credits

BUSINESS ADMINISTRATION Emphases

GLOBAL emphasis

4 of the following; at least 2 at 400-level

BA 317	<i>International Management</i>	BA 463	<i>International Finance</i>
BA 365	<i>Leadership Theory</i>	BA 488	<i>Economics of International Business</i>
BA 411	<i>Labor Relations and Negotiation</i>	BA 403	<i>Internship</i>
BA 424	<i>Global Marketing</i>		

ENTREPRENEURSHIP emphasis

4 of the following; at least 2 at 400-level

BA 334	<i>Social Entrepreneurship</i>	BA 411	<i>Labor Relations and Negotiation</i>
BA 337	<i>Personal Selling</i>	BA 414	<i>New Product Development</i>
BA 370	<i>Entrepreneurship & Small Business Management</i>	BA 444	<i>New Venture Finance</i>
		BA 403	<i>Internship</i>

HUMAN RESOURCES MANAGEMENT emphasis

4 of the following; at least 1 at 400-level

BA 371	<i>Training and Development</i>	BA 411	<i>Labor Relations and Negotiation</i>
BA 383	<i>Compensation & Benefits Management</i>	BA 474	<i>Organizational Behavior</i>
BA 393	<i>Personnel Selection and Evaluation</i>	BA 403	<i>Internship</i>

FINANCE emphasis

4 of the following; at least 2 at 400-level

BA 310	<i>Money and Capital Markets</i>	BA 463	<i>International Finance</i>
BA 343	<i>Investments</i>	BA 493	<i>Managerial Economics</i>
BA 352	<i>Risk Management</i>	BA 403	<i>Internship</i>
BA 442	<i>Intermediate Financial Management</i>		

MARKETING emphasis

4 of the following; at least 2 at 400-level

BA 337	<i>Personal Selling</i>	BA 414	<i>New Product Development</i>
BA 355	<i>Retailing</i>	BA 424	<i>Global Marketing</i>
BA 358	<i>Consumer Behavior</i>	BA 403	<i>Internship</i>
BA 363	<i>Advertising & Integrated Marketing Communication</i>		

HEALTH SERVICES ADMINISTRATION emphasis

4 of the following; at least 2 at 400-level

HSA 205	<i>Intro to the American Health System</i>	HSA 440	<i>Health Services Administration</i>
HSA 302	<i>Managed Care</i>	HSA 490	<i>Health Program Planning and Evaluation</i>
HSA 312	<i>Community and Public Health</i>	BA 403	<i>Internship</i>
HSA 385	<i>Legal Issues Related to Health Services Organizations</i>		

GENERAL BUSINESS emphasis

Choose 4 300-400 level Business courses, at least 2 at 400-level

Notes

In addition to those specified above, another **3-6** credits of upper division courses is needed. This could be accomplished with courses in the **grey-shaded** general education areas.

* Lower number represents total if UIU bolded recommendations are taken at Madison College.

A baccalaureate degree requires the successful completion of a total of 120 semester hours, including transfer credit, and credit for coursework completed at UIU. Of those, a minimum of 30 credits must be upper-division.